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Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2006/00263/30

26 FEBRUARY 2025

ADVERT: THE APPOINTMENT OF AN IMPLEMENTING AGENT FOR THE ENTERPRISE DEVELOPMENT BUSINESS INCUBATION WITHIN THE ALFRED DISTRICT

BID NO: ANDA 27/2024/2025

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province.

ANDA hereby invite bids from suitably qualified service providers and suitable prospective partners to submit proposals for the implementation of Enterprise Development Business Incubation within the Alfred District.

Notes to Prospective Bidders/compulsory submissions

- *All bidders must be registered on Central Supplier Database (CSD summary to be submitted)*
- *All bids submitted should remain valid for a period of 90 days after the bid closing date*
- *Company Registration document and valid Tax Clearance Certificate and/or Pin should be attached*
- *Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months. Copies of all documents must be certified originals (not copy of a copy)*
- *Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located. Bidders whose accounts are in arrears for more than three months will be disqualified.*
- *If the company or its directors do not pay rates nor services, submit both an affidavit confirming this and proof of residence from ward councillor. If you submit one, you will be disqualified.*
- *A signed lease agreement will be accepted for bidders that do not own property and not liable for rates and services*
- *Company Profile with traceable references*
- *Joint Venture agreement (where applicable)*
- *Ethics commitment form should be attached*

- Company profile with traceable references should be attached
- All bidders are required to submit MBD forms 4, 6.1, 8 and 9 forms which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from www.anda.org.za. Failure to do so will result to disqualification.
- Bids received after the published closing date will not be considered and will not be opened

The proposals will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2022), as well as the Alfred Nzo Development Agency's Supply Chain Management policy.

The proposals / quotations will be evaluated in one stage, namely:

Stage 1 – Capacity to execute work

ITEM	Weight
STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE WORK	100
STAGE 2: PRICE AND PREFERENTIAL POINTS	100
Price	80
Specific Goals	20

ITEM	WEIGHT
<u>STAGE 1: CAPACITY TO EXECUTE WORK</u>	
<i>Detailed methodology as outlined above</i>	10
<i>Detailed information for the project team such as CVs and qualifications, ID copies and their positions in the business and their accreditations:</i>	30
- Facilitator, (10)	
-1x assessor and (10)	
-1 x moderator (10)	
<i>Company proof of accreditation with LGSETA and additional 5 SETAs</i>	40
Company experience for professional services in Facilitating SETA Accreditation	
(Completion certificate's or Reference letter's):	20
• Two (2) completion certificates / reference letters. (20)	
• One (1) completion certificates / reference letters. (10)	
N.B a completion certificate must be accompanied by an appointment letter/ order.	

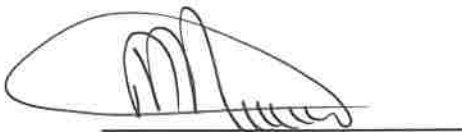
STAGE : PRICE & PREFERENCE POINTS		
<i>Price</i>		80
<i>Preferential Goal 3- COMBINATION OF ANY GOALS</i>		20
SPECIFIC GOAL 3: COMBINATION OF ANY GOALS	Attach to claim maximum points	Criteria Points
<i>Business owned more than 50% by Priority population groups (Black/Indian etc.)</i>	<i>CIPC certificate, Certified ID, detailed CSD</i>	10
<i>Business owned more than 50% by Women</i>	<i>CIPC certificate, Certified ID,detailed CSD</i>	5
<i>Business located in rural areas</i>	<i>Proof of residence and Affidavit</i>	5
TOTAL WEIGHT		20

SUBMISSION OF PROPOSALS

*The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 27/2024/2025 THE APPOINTMENT OF AN IMPLEMENTING AGENT FOR THE ENTERPRISE DEVELOPMENT BUSINESS INCUBATION WITHIN THE ALFRED DISTRICT.** The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00** on the **10 MARCH 2025**. The submissions will be opened in public. Emailed or faxed proposals will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.*

BID ENQUIRIES

Enquiries should be directed Programmes Department: Mr. S. Tshonga 039 492 0011 / 060 551 6068 email: maloin@anda.org.za and SCM related enquiries should be directed to SCM manager: Ms Olona Sompao on 0394920011 / 066 440 7301 or email: sompao@anda.org.za



MRS. N. BOTI
ACTING CHIEF EXECUTIVE OFFICER