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Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2009/009693/00

24 JANUARY 2025

SUPPLY AND DELIVERY OF LAPTOPS AND ACCESSORIES

BID NO: ANDA 19/2024/2025

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms of s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province

ANDA hereby invites bids from suitably qualified service providers to submit quotations for supply and delivery of four (4) laptops and accessories.

Notes to Prospective Bidders/ Submissions

- All bidders must be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Company Registration document and valid Tax Clearance Certificate and/or Pin should be attached
- Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months. Copies of all documents must be certified originals (not copy of a copy)
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located. Bidders whose accounts are in arrears for more than three months will be disqualified.
- If the company or its directors do not pay rates nor services, submit both an affidavit confirming this and proof of residence from ward councillor. If you submit one, you will be disqualified.
- A signed lease agreement will be accepted for bidders that do not own property and not liable for rates and services
- Joint Venture agreement (where applicable)
- Ethics commitment form should be attached
- Company profile with traceable references should be attached
- All bidders are required to submit MBD forms 4, 6.1, 8 and 9 forms which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from www.anda.org.za. Failure to do so will result to disqualification.
- Bids received after the published closing date will not be considered and will not be opened

SPECIFICATION

The quotations will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Alfred Nzo Development Agency's Supply Chain Management policy.80/20 preference point system will be used as per the ANDA SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The proposals / quotations will be evaluated in two stages, namely:

Number	Description	Quantity
1	Win 10 Pro 64 1~1~1 - SEA Processor: Intel AX211 Wi-Fi 6E 160 MHz +BT 5.3 / Pike. Processor model: i7-1235U Memory: 8GB (1x8GB) DDR4 3200 Storage: 512 GB Storage media: SSD Display: 14.0 FHD Graphics: Mobile Intel Graphics Media Accelerator <ul style="list-style-type: none">• Port: 1 x Thunderbolt™ (1x USB Type-C 10Gbps signalling rate (USB Power Delivery, DisplayPort 1.4)• 3x USB Type-A 5Gbps signalling rate (1 charging, 1 power)• 1x HDMI 2.1b, 1x RJ_45, 1x docking connector• 1x stereo headphone/microphone combo jack• 1x AC power 3 years on-site next business day Warranty	4
2	Laptop Bag	4
3	External Hard drive 1TB	4

Stage 1 – Capacity to execute work

Stage 2 – Price and Preferential Points

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	WEIGHT
STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE WORK	100
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	100
Price	80
Specific Goals	20

Breakdown of Functionality

PREVIOUS COMPANY EXPERIENCE		Weighting
Supply and Delivery		100
Successful undertaking of 05 Supply and delivery of ICT equipment and accessories amounting to no less than R30 000 each		100
Successful undertaking of 04 Supply and delivery of ICT equipment and accessories amounting to no less than R30 000 each		80
Successful undertaking of 03 Supply and delivery of ICT equipment and accessories amounting to no less than R30 000 each		60
Successful undertaking of 02 Supply and delivery of ICT equipment and accessories amounting to no less than R30 000 each		40
Successful undertaking of 01 Supply and delivery of ICT equipment and accessories amounting to no less than R30 000 each		20
Maximum weighting		100
Note COMPULSORY attachments for verifying work done: <ol style="list-style-type: none"> 1. A traceable record will be evaluated on the basis of: <ol style="list-style-type: none"> 1.1 A reference letter/letters specifying the contract amount for each project completed (1 reference letter per project completed) 		
SPECIFIC GOAL 3: COMBINATION OF ANY GOALS	Attachment to claim maximum points	Criteria Points
Priority population groups	Attach CK and Certified IDs of directors, percentage of equity held must be 51% or more	10
Women	Certified IDs of directors, percentage of equity held must be 51% or more	5
Youth	Certified IDs of directors, percentage of equity held must be 51% or more	5
TOTAL WEIGHT	Attachment to claim maximum points	20

SUBMISSION OF QUOTATIONS

The completed quotations must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 19/2024/2025 SUPPLY AND DELIVERY OF LAPTOPS AND ACCESSORIES** and closing date. The sealed

envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than 12h00pm on the **06 FEBRUARY 2025**. The submissions will NOT be opened in public. Emailed or faxed quotations will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

BID ENQUIRIES

SCM related enquiries should be directed to Ms Olona Sompao on 0394920011 or email: sompao@anda.org.za.
Product related enquiries should be directed to Mr Siphesihle Deyi on 0394920011 / 060 340 6171 or email: deyis@anda.org.za



Mrs N. Boti
Acting Chief Executive Officer