

Physical Address
Umzimvubu Goats
Complex
Hospital Road
4735

Private Bag X 511
Mount Ayliff
South Africa
4735

Tel Number
+27 394 920 011
Fax Number
+27 866 833 718

Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2002/000693/20

28 JANUARY 2025

THE APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF CELL-PHONE CONTRACTS FOR ALFRED NZO DEVELOPMENT AGENCY OFFICIALS FOR A PERIOD OF TWO (2) YEARS

BID NO: ANDA 21/2024/2025

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province

ANDA hereby invite bids from suitably qualified service providers to submit proposals to provide cell-phone contracts for the agency officials for a period of 2 years.

Notes to Prospective Bidders/ Submissions

- All bidders must be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Company Registration document and valid Tax Clearance Certificate and/or Pin should be attached
- Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months. Copies of all documents must be certified originals (not copy of a copy)
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder and any of its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located. Bidders whose accounts are in arrears for more than three months will be disqualified.
- If the company or its directors do not pay rates nor services, submit both an affidavit confirming this and proof of residence from ward councillor. If you submit one, you will be disqualified.
- A signed lease agreement will be accepted for bidders that do not own property and not liable for rates and services
- Joint Venture agreement (where applicable)
- Ethics commitment form should be attached
- Company profile with traceable references should be attached
- Valid ICASA license
- All bidders are required to submit MBD forms 4, 6.1, 8 and 9 forms which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from www.anda.org.za. Failure to do so will result to disqualification.
- Bids received after the published closing date will not be considered and will not be opened

The quotations will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Alfred Nzo Development Agency's Supply Chain Management policy. The 80/20 preference point system will be used as per the ANDA SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The proposals / quotations will be evaluated in two stages, namely:

Stage 1 – Functionality

Stage 2 – Price and Specific Goals

Only Bidders who score 70% or more on stage 1 will be deemed responsive and evaluated further.

ITEM	WEIGHT
STAGE 1 OF EVALUATION - FUNCTIONALITY	
Functionality	
• Previous Experience	100
• Capacity and Expertise	30
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	70
Price	
Goal 3	80
TOTAL	20
Breakdown of Functionality	100

PREVIOUS COMPANY EXPERIENCE		Maximum Weighting
Previous Experience		30
Traceable record for successful completion of a minimum of 03 or more similar projects conducted within five years in public sector. (Submit at least three (3) Reference letters signed by the referring organization.)		30
Traceable record for successful completion of a minimum of 02 or more similar projects conducted within five years in public sector. (Submit at least two (2) Reference letters signed by the referring organization.)		20
Traceable record for successful completion of a minimum of 01 or more similar projects conducted within five years in public sector. (Submit at least one (1) Reference letter signed by the referring organization.)		10
CAPACITY AND EXPERTISE TO UNDERTAKE THE PROJECT		Weighting
Capacity and Expertise		70
A Project Team with the following areas of expertise		

Project team comprising of at least 2 skilled officials to successfully complete the project.	
Account Manager – 4 points for each year as an Account Manager up to a maximum of 5 years' experience.	20
Customer Care/Support- 4 points for each year in a Customer Care / Support role up to a maximum of 5 years' experience.	20
Attach CVs and certified copies (certified with an original stamp) not older than 3 months for all qualifications for project team.	
Valid ICASA License (Electronic Communications Services)	30
<i>N.B Scoring in this section is cumulative.</i>	

SUBMISSION OF PROPOSALS

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 21/2024/2025 THE APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF CELLPHONE CONTRACTS FOR ALFRED NZO DEVELOPMENT AGENCY OFFICIALS FOR A PERIOD OF TWO YEARS.** The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00 am** on the **03 MARCH 2025**. The submissions will be opened in public. Emailed or faxed proposal will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

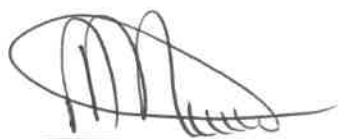
DOCUMENTATION

The Bid Documents shall be available at a non-refundable cost of R 500.00 (VAT inclusive) per Document, to be collected at the Supply Chain Management Office, 1400 Hospital Road, Umzimvubu Goats Complex, Mount Ayliff, 4735. All Bidders are required to attach proof of payment receipts on their document when submitting bids.

To receive copies via email after payment, payment to be made at ANDA Bank Account, FNB Bank Cheque Account: 622 152 90 355 (& please quote your company name as the reference), kindly send an email to makhatham@anda.org.za / sompao@anda.org.za to obtain the tender document (& please make sure you attach proof of payment, and state the project name of the document you are requesting). Alternatively, tender documents will be available at Alfred Nzo Development Agency.

BID ENQUIRIES

Enquiries should be directed to Manager: Budget & Reporting at 078 803 7511 email: gixanen@anda.org.za and SCM related enquiries should be directed to SCM Manager: Ms Olona Sompao on 066 440 7301 or email: sompao@anda.org.za



Mrs N. Boti
Acting Chief Executive Officer