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*Better District, Better Life and Growth for all.*

[www.ando.org.za](http://www.ando.org.za)



Alfred Nzo Development Agency SOC Ltd  
Reg. nr. 2005/020993/30

**13 AUGUST 2024**

**ADVERT: SUPPLY AND DELIVERY OF SEWING MATERIAL**

**BID NO: ANDA 02/2024/2025**

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province

ANDA hereby invite bids from suitably qualified service providers to submit proposals for the supply and delivery of sewing materials.

**Notes to Prospective Bidders/compulsory submissions**

- All bidders must be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Company Registration document and valid Tax Clearance Certificate and/or Pin should be attached
- Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months.
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder or its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located, are in arrears for more than three months/ Lease agreement/ Proof of Residence together with an affidavit.
- Joint Venture agreement (where applicable)
- Company profile with traceable references.
- Ethics commitment form (available at ANDA offices)
- All bidders are required to submit MBD 4, 6.1, 8 & 9 forms (declaration of interest & SCM past practices) which are available at reception area at ANDA Offices in Mount Ayliff, or which can be downloaded from [www.ando.org.za](http://www.ando.org.za). Failure to do so will result to disqualification.

## SPECIFICATION

| ITEM                        | DISCRIPTION  | QUANTITY   |
|-----------------------------|--|------------|
| 1. Rolls Minimat            | Navy and Green(50m)  | 4          |
| 2. Zip for dress            | 45cm   | 11         |
| 3. Zip for skirts           | 30 cm  | 21         |
| 4. Zip for jackets          | 60 cm  | 21         |
| 5. Buttons                  | 2 holes, flat)   | 81         |
| 6. Roll Barcelona           | Blue (50 metres)   | 4          |
| 7. Barcelona                | White (1.5Mitres)  | 2          |
| 8. Rope (White/cream white) | for pants and Jackets  | 48m        |
| 9. Roll of Lining           | For tracksuits   | 100 mitres |
| 10. Big cotton              | <ul style="list-style-type: none"><li>• Navy x9</li><li>• Green x 9</li><li>• Blue x10</li></ul> | 56 rolls   |
| 11. Big Elastic 2cm wide    | For tracksuits   | 4 rolls    |

The quotations will be evaluated based on the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2022), as well as the Alfred Nzo Development Agency's Supply Chain Management policy. The 80/20 preference point system will be used as per the ANDA SCM policy.

### PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The proposals / quotations will be evaluated in two stages, namely:

Stage 1 – Capacity to execute work

Stage 2 – Price and Preferential Points (Goal 3)

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award. 8

|   |            |
|---|------------|
| <b>STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE WORK</b>     |            |
| • Previous Experience                                       | 100        |
| <b>STAGE 2 OF EVALUATION: PRICE AND PREFERENTIAL POINTS</b> | <b>100</b> |
| Price   | 80         |
| GOAL 3  | 20         |
| <b>TOTAL</b>  | <b>100</b> |

Breakdown for functionality

| <b>PREVIOUS COMPANY EXPERIENCE</b>   | <b>WEIGHING</b> |
|--|-----------------|
| 4 x traceable records of supply and delivery of good and services  | 100             |
| 3 x traceable records of supply and delivery of good and services  | 75              |
| 2 x traceable records of supply and delivery of good and services  | 50              |
| 1 x traceable records of supply and of good and services   | 25              |
| Maximum weighting  | 100             |
| Note Compulsory attachments for verifying work done: <ol style="list-style-type: none"> <li>1. A traceable record will be evaluated based on:               <ol style="list-style-type: none"> <li>1.1. A reference letter/letters specifying the contract amount for each project completed (1 reference letter per project completed)</li> <li>1.2. For construction related projects, completion certificate for each project completed.</li> </ol> </li> </ol> |                 |

**PREFERENTIAL POINTS ALLOCATION**

| <b>SPECIFIC GOAL 3: COMBINATION OF ANY GOALS</b>                             | <b>Attachments to claim maximum points</b>   | <b>Criteria Points</b> |
|--|--|------------------------|
| Business owned more than 50% by Priority population group (Black/Indian etc) | CIPC certificate, Certified ID, detailed CSD | 5                      |
| Business owned more than 50% by Woman  | CIPC certificate, Certified ID, detailed CSD | 5                      |
| Business owned more than 50% by Youth  | CIPC certificate, Certified ID, detailed CSD | 10                     |
| <b>TOTAL WEIGHT</b>  |  | <b>20</b>              |

## **SUBMISSION OF PROPOSALS**

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 02/2024/2024 SUPPLY AND DELIVERY OF SEWING MATERIAL**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **10h00 am** on the **21 AUGUST 2024**. The submissions will NOT be opened in public. Emailed or faxed proposals will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

## **DOCUMENTATION**

To receive copies of MBD forms via email kindly call 071 075 9437 or send an email to [makhatham@anda.org.za](mailto:makhatham@anda.org.za). Alternatively, the forms will be available at Alfred Nzo Development Agency.

## **BID ENQUIRIES**

Enquiries should be directed to Project co-ordinator: Mr. P. Hoffman 039 492 0011 / 071 865 6716 or email: [hoffmanp@anda.org.za](mailto:hoffmanp@anda.org.za) and SCM related enquiries should be directed to SCM Manager: Ms Olona Sompao on 0394920011 / 066 440 7301 or email: [sompao@anda.org.za](mailto:sompao@anda.org.za)



**Mrs. N. Maloi**  
**Acting Chief Executive Officer**