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Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2008/009093/30

13 AUGUST 2024

THE APPOINTMENT OF A PANEL OF ACCREDITED TRAINING PROVIDERS FOR A PERIOD OF THREE YEARS

BID NO: ANDA 09/2024/2025

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province.

ANDA hereby invite bids from suitably qualified service providers and suitable prospective partners to submit proposals to be part of a panel of credible service providers that will provide accredited training services.

Notes to Prospective Bidders/ Submissions

- All bidders have to be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Valid Tax Clearance Certificate and/or Pin should be attached
- Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months.
- Joint Venture agreement (where applicable)
- Company profile with traceable references.
- Code of ethics form must be signed and attached
- Valid copy of Sector Education and Training Authority (SETA) and/or Quality Council for Trades & Occupation (QCTO) certificate of accreditation which reflect the courses for which they are accredited to provide must be attached.
- All bidders are required to submit MBD 4, 8 & 9 forms (declaration of interest & SCM past Experience) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from www.anda.org.za. Failure to do so will result to disqualification.

The quotations will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2022), as well as the Alfred Nzo Development Agency's Supply Chain Management policy. The 80/20 preference point system will be used as per the ANDA SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The proposals / quotations will be evaluated in one stage, namely:

Stage 1 – Functionality

Only service provider(s) that can demonstrate the required experience and skills relating to the execution of this project will be considered. The following criteria will be taken into account for the appointment of a successful Service provider(s).

Bidders need to score 70% or more to be considered.

ITEM	WEIGHT
STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE WORK	80
<ul style="list-style-type: none"> • Proof of valid Accreditation certificate by Relevant SETAs OR QCTO 	30
<ul style="list-style-type: none"> • Provide a copy of a sample of portfolio of evidence not older than 4 years and learner guide used in the training. 	20
<ul style="list-style-type: none"> • Provide a list of registered 2x Facilitators, 2x Assessors and 2x Moderators linked to their respective organisations (attach proof of registration). 	30
<i>N.B Scoring in this section is cumulative</i>	
<i>N.B Reference letters must be on a letterhead of the referring organisation and signed by the accounting officer.</i>	
PREVIOUS EXPERIENCE	20
Must provide a SETA/ client reference letter/s from a training programme provided on a similar Unit Standards	
<ul style="list-style-type: none"> • 1 (one) reference letter = 5 • 2 (two) reference letters = 10 • 3 (three) reference letters = 15 • 4 (Four) reference letters =20 	
TOTAL	100

SUBMISSION OF PROPOSAL

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 09/2024/2025 THE APPOINTMENT OF A PANEL OF ACCREDITED TRAINING PROVIDERS FOR A PERIOD OF THREE YEARS**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **12h00 am** on the **16 SEPTEMBER 2024**. The submissions will be opened in public. Emailed or faxed proposals will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

DOCUMENTATION

The Bid Documents shall be available at a non-refundable cost of R 500.00 (VAT inclusive) per Document, to be collected at the Supply Chain Management Office, 1400 Hospital Road, Umzimvubu Goats Complex, Mount Ayliff, 4735. All Bidders are required to attach proof of payment receipts on their document when submitting bids.

To receive copies via email after payment, payment to be made at ANDA Bank Account, FNB Bank Cheque Account: 622 152 90 355 (& please quote your company name as the reference), kindly send an email to makhatham@anda.org.za to obtain the tender document (& please make sure you attach proof of payment, and state the project name of the document you are requesting). Alternatively, tender documents will be available at Alfred Nzo Development Agency.

BID ENQUIRIES

Enquiries should be directed to LED Manager: Mr Sibonelo Tshonga 039 492 0011 / 060 551 6068 email: tshongas@anda.org.za and SCM related enquiries should be directed to Ms Olona Sompao on 0394920011 / 066 440 7301 or email: sompao@anda.org.za



Mrs N. Maloi
Acting Chief Executive Officer