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Better District, Better Life and Growth for all.

www.anda.org.za



Alfred Nzo Development Agency SOC Ltd
Reg nr: 2006/00993/30

31 JULY 2024

REVIEWAL OF ANDA 2023/2024 ANNUAL FINANCIAL STATEMENTS

BID NO: ANDA 01/2024/2025

Alfred Nzo Development Agency (ANDA) is a municipal entity of the Alfred Nzo District Municipality established in terms s84 of the Municipal Finance Management Act (MFMA) 56 of 2003. The Agency (ANDA) is mandated to carry out the promotion and implementation of local economic development initiatives and investment and trade promotion on behalf of the District Municipality.

The Agency is situated in Mt. Ayliff in the Eastern Cape Province

ANDA hereby invite bids from suitably qualified service providers to submit proposals for the reviewal of annual financial statements

The scope of the review will include, but is not limited to:

- Evaluating the accuracy and completeness of our annual financial statements and working papers.
- Assessing the conformity of our financial statements with Generally Accepted Accounting Principles (GRAP) [or International Financial Reporting Standards (IFRS), if applicable].
- Identifying any discrepancies or areas requiring adjustments.
- Providing recommendations for any necessary improvements or corrections.

Notes to Prospective Bidders/compulsory submissions

- All bidders must be registered on Central Supplier Database (CSD summary to be submitted)
- All bids submitted should remain valid for a period of 90 days after the bid closing date
- Company Registration document and valid Tax Clearance Certificate and/or Pin should be attached
- Copies of ID Documents and all submitted certificates must be certified with a certification that is not older than 3 months.
- Municipal clearance certificate certifying that no municipal rates and service charges are owed by the bidder or its directors to Alfred Nzo District Municipality or to any other municipality where the bidder's business operations are located, are in arrears for more than three months/ Lease agreement/ Proof of Residence together with an affidavit.
- Joint Venture agreement (where applicable)
- Company profile with traceable references.
- Ethics commitment form (available at ANDA offices)
- All bidders are required to submit MBD 4, 6.1, 8 & 9 forms (declaration of interest & SCM past practices) which are available at reception area at ANDA Offices in Mount Ayliff or which can be downloaded from www.anda.org.za. Failure to do so will result to disqualification.

The quotations will be evaluated based on the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2022), as well as the Alfred Nzo Development Agency's Supply Chain Management policy. The 80/20 preference point system will be used as per the ANDA SCM policy.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The proposals / quotations will be evaluated in two stages, namely:

Stage 1 – Capacity to execute work

Stage 2 – Price and Preferential Points (Goal 3)

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award. 8

ITEM	Weight
STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE WORK	100
• Previous Experience	50
• Capacity and Expertise	50
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	100
Goal 3	20
Price	80

Previous Company Experience	Weighting
Proven experience and knowledge of preparing and reviewing GRAP compliant AFS of a municipality or a municipal entity for a minimum of 5 projects and for a minimum of 5 years combined for all projects	50
Proven experience and knowledge of preparing and reviewing GRAP compliant AFS of a municipality or a municipal entity for a minimum of 4 projects and for a minimum of 4 years combined for all projects	40
Proven experience and knowledge of preparing and reviewing GRAP compliant AFS of a municipality or a municipal entity for a minimum of 3 projects and for a minimum of 3 years combined for all projects	30
Proven experience and knowledge of preparing and reviewing GRAP compliant AFS of a municipality or a municipal entity for a minimum of 2 projects and for a minimum of 2 years combined for all projects	20
CAPACITY AND EXPERTISE	
<ul style="list-style-type: none"> The Team Leader of the project must be a Chartered Accountant (CA) registered with South African Institute of Chartered Accountants (SAICA) with 10 years' experience as a registered CA. Attach CV and proof of registration. 	50

PREFERENTIAL POINTS ALLOCATION

SPECIFIC GOAL 3: COMBINATION OF ANY GOALS	Attachment to claim maximum points	Criteria Points
Business owned more than 50% by Priority population groups (Black/Indian etc.)	CIPC certificate, Certified ID, detailed CSD	10
Business owned more than 50% by Women	CIPC certificate, Certified ID, detailed CSD	5
Business owned more than 50% by Youth	CIPC certificate, Certified ID, detailed CSD	5
TOTAL WEIGHT		20

SUBMISSION OF PROPOSALS

The completed proposal must be submitted in a sealed envelope endorsed with the Bid No: **ANDA 01/2024/2024 REVIEWAL OF 23/24 AFS**. The sealed envelope must be deposited in the Tender Box, located at reception area of Alfred Nzo Development Agency not later than **10h00 am** on the **08 AUGUST 2024**. The submissions will be NOT opened in public. Emailed or faxed proposals will be disqualified, Alfred Nzo Development Agency reserves the right to accept or not to appoint service provider.

BID ENQUIRIES

Enquiries should be directed to CFO: Mrs. N Boti 039 492 0011 / 076 920 1477 or email: botin@anda.org.za and SCM related enquiries should be directed to SCM Manager: Ms Olona Sompao on 0394920011 / 066 440 7301 or email: sompao@anda.org.za



Mrs. N. Maloi
Acting Chief Executive Officer

