



TERMS OF REFERENCE FOR PROVISION OF ELECTRICAL SERVICES AT EMFUNDISWENI SKILLS DEVELOPMENT CENTRE

Issued and Prepared by:

Alfred Nzo Development Agency

Umzimvubu Goats Complex

Hospital Road

Mount Ayliff

4735

Acting Chief Executive Officer: Ms M Maloi

Contact Person: Mr N. Cengimbo

Tel: 039 492 0011

Contents

- 1. INTRODUCTION3
- 2. PURPOSE3
- 3. BACKGROUND3
- 4. SCOPE OF WORK3
- 5. BILL OF QUANTITIES4
- 6. TIME FRAME4
- 7. EVALUATION CRITERIA4

1. INTRODUCTION

ANDA would like to invite qualified and experienced service provider to provide electrical services at Emfundisweni Skills Development and Resource Centre

2. PURPOSE

The purpose of this solution is to provide installation, maintenance and linkage of our existing electrical metre boxes at Emfundisweni Skills Centre.

3. BACKGROUND

Emfundisweni Skills Development and Resources Centre is one of the properties that were transferred to ANDA through the TFC process. Alfred Nzo Development Agency has a responsibility to maintain and manage all the properties that were transferred from the OR Tambo District Municipality to Alfred Nzo District Municipality after the new demarcation process. The Agency has been maintaining and supporting the center since the transfer of the property.

Alfred Nzo Development Agency as the managing Agent of Alfred Nzo District Municipality properties then converted most of the workers and established them as co-operatives. There are different business units in the centre formed as cooperatives to operate certain units of the Centre for business purposes, ANDA undertook the installation and separation of meter boxes at Emfundisweni Skills Development and Resource Centre to allow each business unit and tenants to be responsible for the overheads except for the 1x Main Admin Building which continues to be the responsibility of the center in terms of electricity costs.

Emfundisweni Skills Development Centre has signed an SLA document with Alfred Nzo Development Agency for Support, managing and maintenance of the Centre including payment of electricity costs from the Admin Building.

4. SCOPE OF WORK

- Fixing and energising power on Damaged high mast.
- Re-dressing and labelling of Distribution boards.
- Disconnecting of live cables on door matrices
- Issuing of certificates of compliance
- Attend to fault findings.

5. BILL OF QUANTITIES

NO.	Item Description	Quantity
1.	Fault findings	1
2.	Visual inspection	1
3.	Electrical testing	1
4.	Fixing tempered sub metres	12
5.	Fixing and energising power on Damaged high mast.	3
6.	Re-dressing and labelling of Distribution boards	3
7.	Disconnecting of live cables on door matrices	1
8.	Issuing of certificates of compliance	25

6. TIME FRAME

This project must be completed within 30 days from the date of appointment.

7. EVALUATION CRITERIA

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The proposals / quotations will be evaluated in two stages, namely:

Stage 1 – Capacity to execute work.

Stage 2 – Price and specific goals

Only Bidders who score 70% or more on stage 1 would be evaluated further and therefore eligible for the award.

ITEM	WEIGHT
STAGE 1 OF EVALUATION – CAPACITY TO EXECUTE THE WORK	
Capacity to execute the work	100
• Capacity and Expertise	50
• Previous Experience	50
STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS	
Price	80

Goal 3	20
TOTAL	100

PREVIOUS COMPANY EXPERIENCE	Weighting
Traceable record for successful completion of 3 electrification projects, amounting to no less than R50 000.00 each	60
Traceable record for successful completion of 2 electrification projects, amounting to no less than R50 000.00 each	40
Traceable record for successful completion of 1 electrification projects, amounting to no less than R50 000.00 each	20
Maximum weighting Note COMPULSORY attachments for verifying work done: 1. A traceable record will be evaluated based on: 1.1 A reference letter/letters specifying the contract amount for each project completed (1 reference letter per project completed) <p style="text-align: center;">OR</p> 1.2 For construction related projects, a completion certificate for each project completed.	60
CAPACITY AND EXPERTISE TO UNDERTAKE THE PROJECT	Weighting
A Project Team with the following areas of expertise	
Project Leader with NQF Level 6 qualification in the Electrical engineering NB: Attach CVs and certified copies not older than 3 months for all qualifications	20
CIDB grading of 1EB	20
Total Maximum Weighting	40

PREFERENTIAL POINTS ALLOCATION

SPECIFIC GOAL 3: COMBINATION OF ANY GOALS	Attachment to claim maximum points	Criteria Points
Business owned more than 50% by Priority population groups (Black/Indian etc.)	CIPC certificate, Certified ID, detailed CSD	10
Business owned more than 50% by Women	CIPC certificate, Certified ID, detailed CSD	5
Business owned more than 50% by Youth	CIPC certificate, Certified ID, detailed CSD	5
TOTAL WEIGHT		20

For any queries regarding this tender, please contact Mr N. Cengimbo at telephone number 039 492 0011/071 075 9612 or Email: Cengimbon@anda.org.za during office hours or; Ms. Motheba Makhatha for SCM related queries at tel. number 039 492 0011 / 071 075 9437 or email: makhatham@anda.org.za

APPROVED/NOT APPROVED



MR S. TSHONGA
BSC CHAIRPERSON

AUTHORISED BY:



Ms N. MALOI
ACTING CHIEF EXECUTIVE OFFICER